



**SC Governor's School
for Agriculture**
AT JOHN DE LA HOWE

2022 Ag Fest

VENDOR INFORMATION & APPLICATION

APPLICATION DEADLINE: February 25, 2022

The SC Governor's School for Agriculture at John de la Howe presents its 2nd annual **Ag Fest** on **Saturday, March 5, 2022!** We are looking for specialty food, crafts, merchants, and ag-related vendors to help make this event one to remember. This is a rain-or-shine outdoor event held on the John de la Howe campus (192 Gettys Road, McCormick, SC 29835). Details are listed below.

FESTIVAL ACTIVITIES

- Dog Trial 8:00 am
- Swine Show 10:00 am
- Rabbit and Pocket Pet Show 10:00 am
- Horse Fun Show 10:00 am
- Dairy Cattle Show 2:00 pm
- Beef Cattle Show 2:00 pm
- Fishing Tournament
- Campus Tours

VENDOR CATEGORIES & FEES

- **Civic or Community Organization (\$10)**
 - You may hand out promotional information and items about your organization.
- **Artist/Crafter/Baker/Honey/Soap (\$20)**
 - All items sold must be completely handmade or produced by the vendor.
- **Merchant (\$100)**
 - If you are a local business or business, you are allowed to hand out promotional material as a merchant and sell items.
- **Food and Drink (\$75)**
 - Intend to sell food that is prepared and cooked onsite.
 - Food vendors and their staff are prohibited from consuming or selling alcoholic beverages during the festival.
 - Food vendors must supply their own plates, bowls, cups, napkins, and utensils required for serving food to customers.



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VENDOR SPACE

The SC Governor's School for Agriculture reserves the right to assign or reassign any or all vendor locations. No guarantee of a specific space is given or implied by the school.

Vendors are required to supply their own equipment, such as tables, chairs, backdrops, tools, extension cords, tents, etc. The SC Governor's School for Agriculture will not provide such items. Please make sure your space is kept clean and attractive and do not leave behind any garbage.

Access to electricity will not be able to be provided to everyone, so please indicate on the application if you need it or you don't need it. Each vendor will be placed on the campus green or around the campus green circle.

APPROVAL & PAYMENT

An email will be sent out when your application is approved. After approval, application fees will need to be collected in a timely manner.

Make checks payable to: JDLH

Mail to: 192 Gettys Road, McCormick, SC 29835, Attn: Libby Templeton

VENDOR HOURS

The Ag Fest will be held from 8:00 am – 6:00 pm. Food vendors can choose on the form what times you will come in to set up and serve for. But you must stay for your time allotted.

SET UP & TEARDOWN

Vendors are responsible for their own setup and teardown. They are also responsible for unloading and loading their own equipment and/or products.

CANCELLATIONS

Any vendor wishing to withdraw from the event must notify the school immediately, preferably no later than March 1, 2022. **There are no refunds for vendor cancellations for any reason.**

QUESTIONS

Please contact Libby Templeton at 864-554-7639 or Elizabeth.Templeton@delahowe.sc.gov

PLEASE HELP US PROMOTE THE EVENT!

A Facebook event link will be shared on the SC Governor's School for Agriculture at John de la Howe page.

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VENDOR APPLICATION & AGREEMENT

Vendor Applications and Payments are due by February 25, 2022.

Please complete this entire form

Organization/Business Name: _____

Contact Name: _____ **Phone Number:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email Address: _____

Vendor Category (check one):

☐ **Civic or Community Organization (\$10)**

☐ **Merchant (\$100)**

☐ **Artist/Crafter/Baker/Honey/Soap (\$20)**

☐ **Food and Drink (\$75)**

Detailed Description of ALL ITEMS to be Sold and/or Distributed: (Attach separate sheet, if more spaced is required)

Set up Time _____ Serving/Selling times _____ Break down Time _____

By signing below, I have read the vendor rules and guidelines and agree to abide by all terms. If I violate any of the vendor guidelines, I may be forced to close my booth and forfeit all fees paid. By participating in this event, I agree to indemnify and hold harmless the SC Governor's School for Agriculture from all liability for damage, health code violations, injury, or loss to any person or goods for any reason. The SC Governor's School for Agriculture has my permission to publish photographs or videos taken of me, my booth, and my product during the Ag Fest for purposes related to promotion of the festival, past or future. I understand that as an independent party, I am solely responsible for my booth space and operation, and that the SC Governor's School for Agriculture is just providing a place for me to conduct my business. I agree to follow all CDC, DHEC, and JDLH COVID protocols and guidelines that are in place.

Signature: _____

Date: _____